

See the difference

	Professional 4.8	Enterprise 4.8
USER INTERFACE		
Microsoft Office 2016/2019 look and feel, with ribbons and contextual menus	✓	✓
Backstage view to manage files	✓	✓
Work in Single Document mode	✓	✓
Work in Organizer Project mode	✓	✓
Work in Binder Project mode		✓
PDF CREATION		
Create a PDF document from any application that prints	✓	✓
Create a PDF with bookmarks and links directly from Microsoft Word	✓	✓
Single-click PDF creation from Microsoft Word, Excel, and PowerPoint	✓	✓
Create and email PDF directly from Microsoft Word	✓	✓
Drag supported email attachments onto the application to create PDFs	✓	✓
Automatically convert supported documents to PDF through a Watchfolder	✓	✓
Import multiple documents to create a collated PDF	✓	✓
Convert Microsoft Office, RTF, and MSG attachments to PDF when sent from Microsoft Outlook	✓	✓
Turn scanned documents into searchable PDFs with selectable text	✓	✓
One step: create, protect, and send PDFs directly from all Microsoft Office apps for Windows	✓	✓
Create optimized PDF documents for filing with USPTO	✓	✓
ORGANIZER PROJECTS		
Work with multiple PDF files in an easy to use Organizer workspace	✓	✓
Easily merge/manipulate PDFs without first having to save them	✓	✓
Store documents in the Organizer workspace until removed by the user	✓	✓
Create multiple Organizer Projects for specific cases, matters, or projects	✓	✓
Create and share Organizer Project templates, including settings	✓	✓
Save the Organizer Project to a shared location for collaborative work	✓	✓
Configure individual settings, such as Watermarks, Security, and Stationery for each Project	✓	✓
Copy/export documents from one Organizer Project to another	✓	✓
Split large PDFs based on file size or page count	✓	✓
PDF EDITING		
Rearrange pages and thumbnails within the collated document	✓	✓
Insert, extract, reorder, delete, replace, and rotate PDF pages	✓	✓
Mark up a document with comment, highlighting, and graphic tools	✓	✓
Add graphics, stamps, watermarks, and background to PDF documents	✓	✓
Edit images and text so they reflow in the document	✓	✓
Change font, font color, and font size. Bold, italicize, or underline text	✓	✓
Convert PDFs to JPEG, TIFF, or PNG image formats	✓	✓
Run whole word/phrase searches, or pattern search	✓	✓
Batch promote/delete bookmarks to higher/lower levels	✓	✓

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ELECTRONIC BINDER PROJECTS

Collate PDF and non-PDF documents into an electronic Binder		✓
Add documents stored in a DMS direct from the Binder interface		✓
Auto-generate a printable TOC, document links, bookmarks for PDF and non-PDFs in a Binder		✓
Create user-defined columns of metadata that match your organization's needs		✓
Change column order of metadata in Binder view		✓
Create Binder Project templates from scratch including settings and documents		✓
Access Binder templates from a centralized location		✓
Customize Word template for Table of Contents generation		✓
Add Binder field codes to the Table of Contents template document		✓
Create a Cover Page from document(s) within the Binder		✓
Automatically add DMS information into a Table of Contents		✓
Does not require Flash		✓
Edit documents in the Binder in the native application		✓
Apply Numbering Sets, Security, and Watermark settings		✓
Create a Binder Snapshot to prevent users from deleting content		✓
Add/remove/re-organize documents from the Binder and regenerate		✓
Maintain folder structure when importing from DMS		✓
Check documents in a Binder for any updated versions in the DMS, and add if new		✓
Save a Single Page PDF Binder output into the DMS		✓

BATES NUMBERING, TIME-DATE STAMPING, HEADERS/FOOTERS

Create, edit, and copy Numbering Sets	✓	✓
Add Bates Numbering (with alphanumeric prefix or suffix) to PDF documents	✓	✓
Keep track of last used Bates Number	✓	✓
Specify margins and shrink content to prevent overwriting of content	✓	✓
Include/exclude first and/or last page from Numbering Set	✓	✓
Specify Numbering Set position and location in Header and/or Footer	✓	✓
Include DMS information in the Numbering Set	✓	✓
Include date and time stamp in the Numbering Set	✓	✓
Add or edit page numbering/pagination on the PDF page and Page thumbnails	✓	✓

OCR CAPABILITY

Convert PDF documents to Word with flowing text for easy editing	✓	✓
OCR individual pages or entire collated document set	✓	✓
Convert scanned image files to PDF automatically through Watchfolders	✓	✓
Export a PDF to DOCX or XLSX formats	✓	✓
PDF Optimizer to reduce file size	✓	✓
OCR in place to add a text layer to the original image-based PDF document	✓	✓
Support for foreign languages, including Asian languages	180	180

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PDF/A CREATION AND VALIDATION

Create PDF/A compliant documents (1a, 1b, 2a, 2b, 2u, 3a, 3b, and 3u)	✓	✓
Validate PDF/A document for compliance without having to open the document	✓	✓

SECURITY, ENCRYPTION AND REDACTION

Secure PDF documents with 128 AES or 256 AES bit encryption levels	✓	✓
Apply restrictions on printing, copying, and modifying	✓	✓
Apply a digital signature to a PDF	✓	✓
True redaction of text, ie not masking	✓	✓
Redact an image or area of a document	✓	✓
Redact multiple instances of the same text	✓	✓
Insert redaction codes to explain the reason for any redaction	✓	✓
Redaction approval workflow	✓	✓

PDF FORMS AND SIGNATURES

Insert text form fields into a PDF document to capture data	✓	✓
Insert combo box, list box, check box, and radio button into forms	✓	✓
Fill, sign, and send forms from your computer	✓	✓
Add document security to forms	✓	✓
Users can fill in, edit, and save forms	✓	✓
Apply and sign a digital signature to a document or a form field	✓	✓
DocuSign users can export PDFs to DocuSign eSign for digital signing	✓	✓
Support for dynamic XFA forms	✓	✓

INTEGRATIONS WITH DOCUMENT MANAGEMENT SYSTEMS (see datasheet for more)

- iManage Work 10	✓	✓
- iManage FileSite/DeskSite	✓	✓
- Lawdocs	✓	✓
- Microsoft SharePoint (Online version too)	✓	✓
- Micro Focus Content Manager	✓	✓
- NetDocuments (ndOffice)	✓	✓
- OpenText Content Server	✓	✓
- OpenText Enterprise Connect	✓	✓
- OpenText eDOCS	✓	✓
- ProLaw	✓	✓
- Worldox	✓	✓
Multiple document management system integrations	✓	✓
Save PDF directly into a DMS and open existing PDF in DMS	✓	✓
Direct right-click on any document to email as a PDF	✓	✓
Save Organizer pages/document to DMS as new document/version, attachment/related doc	✓	✓